The Ombuds Procedure at a Glance

**UNIVERSITY EMPLOYEES**

- Ombuds Office for Good Scientific Practice
  - Information
  - Advice
  - Referral to an ombuds person or the Ombuds Committee
  - Establishing contact with other advisory offices of the University

- **Ombudsperson of the University**
  - (a total of 3 University professors from different fields)

- **Ombuds Committee of the University**
  - 3 ombuds persons

- Regarding theses/dissertations: referral to the competent faculty or dissertation/habilitation committee of UMG

**EMPLOYEES OF THE MEDICAL CENTER**

- Ombudsperson of the Medical Center
  - (a total of 5 University professors from different fields)

- **Ombuds Committee of the Medical Center**
  - 5 ombuds persons

- Examination for initial suspicion → if so:
  - Ombuds procedure is carried out
  - Mediation/ arbitration

- **Termination of the procedure** (e.g., after the allegations have been cleared, conditions fulfilled)

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<tr>
<th>In case of suspicion of (serious) scientific misconduct:</th>
<th>Referral to the Joint Investigation Commission</th>
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<td><strong>Joint Investigation Commission</strong> (University &amp; University Medical Center)</td>
<td>(5 members, including 1 judge, 1 representative of UMG, at least 2 non-university members)</td>
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<td>- Preliminary investigation for sufficient grounds for suspicion</td>
<td>- Sufficient grounds for suspicion: opening of formal investigation proceedings</td>
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- **Termination of the proceedings** (e.g., after the allegations have been cleared, conditions fulfilled)

- **In the case of proven misconduct** recommendations for sanctions to the President of the University or the Dean of the Faculty of Medicine