

## Overview of GSGG grants and allowances

Latest version as of May 2024

### General requirements

- Eligible for applying are doctoral candidates of GSGG.
- Doctoral candidates need to submit a current certificate of enrolment with each application.
- Doctoral candidates are eligible for application until their disputation.
- Only members of University of Göttingen are eligible for application.
- Timely submission of the application
- Complete application documents (including statement/report of the professor if applicable)
- Compliance with the obligation to submit annual reports (doctoral candidates)

Please note: The number of grants awarded as well as the amount of allowances is dependent on the budget situation of GSGG.

### Application deadline

- 15<sup>th</sup> March -> earliest possible start of funding: 1<sup>st</sup> May
- 15<sup>th</sup> June -> earliest possible start of funding: 1<sup>st</sup> August (not for applications for completion grants)
- 15<sup>th</sup> September -> earliest possible start of funding: 1<sup>st</sup> November
- 15<sup>th</sup> December -> earliest possible start of funding: 1<sup>st</sup> February of the following year (not for applications for completion grants)

For allowances for conference and research trips:

- Earliest possible start of funding = commencement of the trip
- Applications for travel costs coverage of up to € 300 can be submitted at any time, however, the application has to be filed at least 3 weeks prior to the trip (date of receipt at the central office).

For barrier-free qualification and networking:

- Applications for a funding amount of up to € 300 can be submitted at any time, however, the application has to be filed at least 3 weeks prior to the trip (date of receipt at the central office).

For allowances for reproduction expenses:

- Earliest possible start of funding: Order of the material that is to be reproduced after allowance has been granted.
  - Reproduction applications for a funding amount of up to € 300 can be submitted at any time, however, the application has to be filed at least 3 weeks prior to the trip (date of receipt at the central office).
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## Co-financing of self-organised interdisciplinary conferences, workshops, retreats

### Requirements/formal criteria

Eligible for application are

- Doctoral candidates who are members of GSGG until their disputation
- The event applied for is co-organised by at least one doctoral candidate of GSGG.
- The event is primarily aimed at doctoral candidates.
- GSGG funds the event with up to 50% of the total costs incurred. The applicants therefore have to seek for further financial support.
- Public events need to be held in Göttingen. Retreats can also be held nearby Göttingen.
- Only one main request per doctoral candidate during the whole doctoral phase (this only applies to approved applications).

### Documents to be submitted

- Completed application form with original signatures of the applicant and for doctoral candidates additionally with the original signatures of the supporting supervisors (at least 2 supervisors)
- Project outline including time schedule of the planned event (3-4 pages) and naming of the target group
- Costs projection (broken down by total costs, amount applied for at GSGG, further financing by other parties)

### Annotations

- The allowance by GSGG can amount to a max. of €2,000.
  - Approved allowances will be disbursed after the event on presentation of the original vouchers.
  - In case funding by GSGG is granted, the logo of GSGG needs to be used for posters, leaflets, etc.
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#### Refundable expenses

- Traveling and accommodation expenses for external participants
- Costs for the design and printing costs for leaflets and posters
- Conference material (from the Public Relations Department of the university)
- Child care during the event (in cooperation with the university's family service; please note: the family service needs a 4 months' notice, please consider this in the planning process)
- Costs which contribute to communicative accessibility (e.g. fees for sign language interpreters)

Catering and entertaining costs are not refundable.

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