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Faculty of Humanities:

Following the resolution of the Faculty Council of the Faculty of Humanities of 02.02.2022, the Senate of the Georg-August-Universität Göttingen approved the first amendment of the Regulations on Admission Requirements and Admission for the consecutive Master's degree programme "Linguistics" on 23.03.2022 in the version of the announcement dated 04.05.2020 (Official Announcements I No. 23/2020 p. 418); the regulations are deemed to have been approved on the basis of the resolution of the University Foundation Committee of the Georg-August-Universität Göttingen Foundation under Public Law of 10.07.2019 (§ 44 Abs. 1 Satz 2 NHG in the version of the announcement of 26. 02.2007 (Nds. GVBl. p. 69), last amended by Article 1 of the Act of 27.01.2022 (Nds. GVBl. p. 54); § 41 section 1 sentence 1 NHG in conjunction with § 18 section 6 sentence 3, section 8 sentence 4 NHG and § 7 section 1 sentence 1 NHZG in the version of the announcement of 29. 01.1998 (Nds. GVBl. p. 51), last amended by Article 2 of the Act of 19.11.2019 (Nds. GVBl. p. 333); § 62 section 4 sentence 1 NGH, § 60 a section 1 sentence 1 NHG in conjunction with § 18 section 6 sentence 3, section 8 sentence 4, § 14 NHG and section 7 section 2 NHZG).

**Regulations on admission requirements and on admission
for the consecutive Master's degree programme "Linguistics"
at the University of Göttingen**

I. Scope

§ 1 Scope

- (1) These regulations govern access and admission to the consecutive Master's degree programme "Linguistics".
- (2) In accordance with the following provisions, the university conducts a university-internal procedure to determine the admission requirements for all study places to be awarded in the degree programme "Linguistics".
- (3) ¹If more applicants meet the admission requirements than there are places available, the university will allocate places according to the results of a university selection procedure. ²If no more applicants meet the admission requirements than there are places available, a selection procedure will not take place.

II. Authorisation for admission

§ 2 Qualifications for entry

(1) ¹The prerequisite for admission to the Master's degree programme is that the applicant has the necessary professional qualification. ²A person who has completed a relevant Bachelor's degree with a standard period of study of at least six semesters comprising at least 180 ECTS credits or with an equivalent degree in a degree programme at a German higher education institution or at a higher education institution belonging to one of the Bologna signatory states in accordance with section 3 in the degree programmes Linguistics, General Linguistics, in a philological subject with a linguistic component or in a subject area closely related in each case, is considered to have the professional qualification. ³Final examinations passed in a country outside the Bologna signatory states require a determination of equivalence to the degrees pursuant to sentence 1, taking into account the proposals of the Central Office for Foreign Education (Zentralstelle für ausländisches Bildungswesen, ZAB) at the Secretariat of the Standing Conference of the Ministers of Education and Cultural Affairs of the Länder in the Federal Republic of Germany (KMK) for the recognition and evaluation of foreign educational qualifications, which are set out at the URL <http://anabin.kmk.org>. ⁴The grades of the foreign educational certificates must be converted into the German grading system.

(2) ¹Deviating from section 1, those who have not yet completed a degree programme at the time of application but have acquired at least 150 credit points in a relevant Bachelor's degree programme according to section 3 or an equivalent degree programme are provisionally entitled to admission. ²The average grade determined from the previous examination results is also taken into account in the selection procedure instead of the Bachelor's grade or the grade of an equivalent educational certificate, regardless of whether the result of the Bachelor's examination differs from this.

(3) ¹The decision as to whether the subject of a previous course of study is professionally relevant as far as sections 1 and 2 are concerned is made by the selection committee. ²Prerequisite for the professional relevance of the previous studies is proof of at least the following achievements:

Achievements in general linguistics, linguistics or a philology totalling at least 60 credits, including achievements totalling at least 36 credits from the fields of syntax, phonology, morphology, semantics, pragmatics, empiricism (language courses of philological subjects, psycholinguistic or corpus-based data collection); achievements from language courses are not taken into account when determining subject relevance if they exceed a total of 12 credits.

³The selection committee may make the determination of relevance dependent on the completion of achievements according to sentence 2, which have not yet been completed,

within two semesters; in this case, the determination of relevance and admission are conditional until the submission of proof of the missing achievements, which must be received by the university within two semesters of enrolment (cut-off deadline). ⁴If proof of the missing achievements is not submitted in due time, the determination of the professional relevance and an admission notice based on it shall become invalid. ⁵The determination of professional relevance is excluded if the achievements according to sentence 2 which have not yet been performed amount to more than 15 credits.

(4) ¹Applicants whose native language is not English must have a very good knowledge of English. ²Very good knowledge of English shall be proven with standardised or accredited certificates at least at level C1 of the Common European Framework of Reference for Languages of the Council of Europe (CEFR). ³In particular, the following shall serve as proof:

- a) UNlcert®: at least certificate UNlcert® III;
- b) NULTE certificates: at least level C1;
- c) Cambridge English Scale: at least 180 points;
- d) „International English Language Testing System” (IELTS Academic): at least band 6.5;
- e) „Test of English as a Foreign Language, internet-based test” (TOEFL iBT): at least 93 points;
- f) Global Scale of English (Pearson Academic): at least 76 points;
- g) Other proof at level C1 or higher according to CEFR.

⁴Successful completion of the test (a-f) must not have taken place more than three years prior to the receipt of the application for admission. ⁵Proof of sufficient knowledge of English also includes the successful completion of a degree program in which English proficiency at CEFR level C1 or higher is stipulated as an accredited competence goal. ⁶Proof of German language skills is not required.

(5) ¹Proof according to section 4 is not required for applicants who have a very good knowledge of German and sufficient knowledge of English. ²Applicants whose native language is not German and who neither have a German university entrance qualification nor have obtained their Bachelor's degree or an equivalent degree at a German university in a German-language course of study demonstrate very good knowledge of German by passing an examination with the overall result DSH-2 in accordance with the examination regulations for the German Language Test for the Admission of Foreign Study Applicants (DSH). ³Applicants who are exempted from the German language test for university admission according to the examination regulations for the German language test for university admission of foreign applicants (DSH) at the Georg-August-Universität Göttingen do not have to take a test; this applies in particular to those applicants who have proven the required knowledge of the German language by successfully passing the "Test Deutsch als Fremdsprache" (TestDaF)

with at least four times TestDaF level 4 (TDN 4) or by passing the "Prüfungsteil Deutsch" of the examination of a preparatory/foundation course (Studienkolleg). ⁴Applicants whose native language is not English demonstrate sufficient English language skills with standardized or accredited certificates at least at level B2 of the Council of Europe's Common European Framework of Reference for Languages (CEFR). ⁵In particular, the following serve as proof::

- a) UNICert®: at least certificate UNICert® II;
- b) NULTE certificates: at least level B2;
- c) Cambridge English Scale: at least 160 points;
- d) „International English Language Testing System” (IELTS Academic): at least band 5.5;
- e) „Test of English as a Foreign Language, internet-based test” (TOEFL iBT): at least 59 points;
- f) Global Scale of English (Pearson Academic): at least 59 points;
- g) Other proof at level B2 or higher according to CEFR.

⁶Successful completion of the test (a-f) must not have taken place more than three years prior to the receipt of the application for admission. ⁷Evidence of sufficient knowledge of English also includes at least one year of study or work in a country where English is the official language or the successful completion of at least two years of study in English.

(6) ¹Proof according to section 4 and 5 must be submitted to the Faculty of Humanities by September 30 in the case of enrollment for a winter semester, and by March 31 in the case of enrollment for a summer semester; relevant proof is a prerequisite for enrollment; conditional enrollment is not possible. ²The selection committee shall decide in individual cases on the equivalence of further evidence to such evidence pursuant to section 4 sentence 3 and section 5 sentence 5; the selection committee may obtain an expert opinion from another institution (e.g. ZESS) for its decision.

(7) ¹In all other respects, the provisions of the matriculation regulations of the University of Göttingen generally applicable to matriculation remain unaffected. ²The enrollment of applicants who are considered provisionally eligible for admission under section 2 is conditional until proof of successful completion of the bachelor's degree or equivalent programme is provided. ³Relevant proof must be provided by the end of the November 15 if enrolling for the winter semester, and by the end of May 15 if enrolling for a summer semester. ⁴If the Dean of Studies of the Faculty of Humanities determines on the basis of the course of studies to date, in particular the examination results obtained to date, that the applicant will graduate at the latest by the end of the first semester of the Master's programme, the deadline pursuant to sentence 3 shall be extended until the end of March 31 in the case of enrollment for a winter semester; in the case of enrollment for a summer semester, until the end of September 30; the determination is only permissible if

- a) the final thesis is the only component missing for completion of the degree or
- b) the thesis has already been submitted to the university and the extent of the remaining requirements missing for completion does not exceed six credits.

III. Selection Procedure

§ 3 Start of studies, application for admission, exclusion deadline

(1) ¹The Master's programme begins each summer and winter semester. ²Applications for admission must be submitted via the University's online portal. They must be received by the University together with the application documents required in accordance with section 2 by 01 June (closing date) for a winter semester, and by 01 December (closing date) for a summer semester; if an internal University selection procedure is not carried out (cf. § 1 section 3 sentence 1) applications received after this date will be considered, provided authorisation for admission in accordance with § 2 section 1 or 2 has been proven by no later than 15 Nov for applications for a winter semester and no later than 15 May for applications for a summer semester; the other provisions on qualifications for entry remain unaffected. ³The application is only valid for the allocation of study places of the relevant admission date. ⁴The University is not required to verify the information provided by applicants ex officio.

(2) The application for admission must be accompanied by the following documents, which must be uploaded to the University's server using the online portal:

- a) the applicant's degree certificate(s) in German or English translation, if the originals are not in English or German; if a degree certificate is not yet available, a certificate of the achievements, credits and average grade must be submitted;
- b) a curriculum vitae in tabular form, written in German or English, with a meaningful presentation of the educational background;
- c) proof of very good knowledge of the English language according to § 2 section 4 or proof of very good knowledge of German and sufficient knowledge of the English language according to § 2 section 5;
- d) excerpts from the module handbook or other documents on the basis of which the performance according to § 2 section 3 can be verified;
- e) a statement as to whether the applicant has previously successfully, unsuccessfully, or not yet completed a closely related Master's degree programme;
- f) if applicable, a statement of which module package(s) the applicant intends to take based on their previous education.

(3) ¹Applications that are not received in full, in due form or on time will be excluded from further proceedings. ²The submitted documents remain with the university.

(4) If an applicant can credibly demonstrate that they are disadvantaged by the selection process compared to other applicants due to a disability, the selection committee must grant suitable compensation for disadvantages upon request.

§ 4 Selection committee for the Master's degree programme

(1) For the preparation of the selection decision, the Faculty of Humanities of the University forms at least one selection committee for this study programme.

(2) ¹A selection committee includes three voting members who are members of the full-time academic staff and one member of the student group with an advisory vote. ²At least one member must be a full professor. ³The members are appointed by the Faculty Council of the Faculty of Humanities. ⁴The term of office of the members is two years, that of the student member one year. ⁵Reappointment is possible. ⁶The selection committee has a quorum if at least two voting members are present.

(3) The tasks of the selection committee are:

- a) Review of incoming applications for admission for formal accuracy;
- b) Examination and, if necessary, assessment of access requirements;
- c) Conducting the selection interviews in accordance with § 6;
- d) Decision on the admission or rejection of applicants.

(4) The selection committee reports to the Faculty Council of the Faculty of Humanities after the conclusion of the award procedure on the experience gained and, if necessary, submits proposals for the further development of the award procedure.

§ 5 Selection procedure

(1) Selection is determined based on a combination of the following criteria:

- a) the grade of the bachelor's degree or the grade of an equivalent educational certificate,
- b) a selection interview with the applicant.

(2) The selection committee shall make a pre-selection from the applications received in accordance with section 3 and a selection from the pre-selected applicants on the basis of the selection criteria specified in sections 1 and 4.

(3) ¹Among the applications received a pre-selection is made of twice the number of study places to be awarded after the selection procedure in order to limit the number of participants in the selection interview. ²The applications of persons who have already participated in an early selection interview in accordance with § 6 section 4 shall also be included. ³For this purpose, a ranking list is drawn up on the basis of the result of the bachelor's degree or equivalent. ⁴If there is a tie, all applicants with the highest ranking will be admitted to the competition.

(4) ¹Selection is based on a ranking list with a maximum of 75 points achievable. ²This list shall be prepared in accordance with the following provisions:

a) Depending on the final grade of the first university degree, the applicant will be credited with points as follows:

1.0 up to and including 1.2	57 points,
greater than 1.2 up to and including 1.3	54 points,
greater than 1.3 up to and including 1.4	51 points,
greater than 1.4 up to and including 1.5	48 points,
greater than 1.5 up to and including 1.6	45 points,
greater than 1.6 up to and including 1.7	42 points,
greater than 1.7 up to and including 1.8	39 points,
greater than 1.8 up to and including 1.9	36 points,
greater than 1.9 up to and including 2.0	33 points,
greater than 2.0 up to and including 2.1	30 points,
greater than 2.1 up to and including 2.2	27 points,
greater than 2.2 up to and including 2.3	24 points,
greater than 2.3 up to and including 2.4	21 points,
greater than 2.4 up to and including 2.5	18 points,
greater than 2.5 up to and including 2.6	15 points,
greater than 2.6 up to and including 2.7	12 points,
greater than 2.7 up to and including 2.8	9 points,
greater than 2.8 up to and including 2.9	6 points,
greater than 2.9 up to and including 3.0	3 points,
greater than 3.0 up to and including 4.0	0 points.

b) Depending on the determination of eligibility in the selection interview, the applicant will be credited with points as follows:

ba) Depending on the nature and extent of the special professional knowledge, the applicant will be credited with points as follows:

The applicant has

very good knowledge	6 points,
good knowledge	4 points,
satisfactory knowledge	2 points,
little knowledge	0 points.

bb) Depending on the nature and extent of knowledge of the language structures of at least two foreign languages, the applicant will be awarded points as follows:

The applicant has

very good knowledge	6 points,
good knowledge	4 points,
satisfactory knowledge	2 points,

little knowledge 0 points.

bc) Depending on the justification for the motivation to study, the applicant will be awarded points as follows:

The justification is:

very convincing	6 points,
convincing	4 points,
not very convincing	2 points,
hardly convincing	0 points.

(5) ¹If there is a tie in the ranking list, the ranking is determined by the result of the bachelor's degree or equivalent. ²Otherwise, the decision in the event of a tie will be made by drawing lots.

(6) ¹In all other respects, the provisions of the matriculation regulations of the University of Göttingen generally applicable to matriculation remain unaffected. ²The enrollment of applicants who are considered provisionally eligible for admission according to § 2 section 2 is conditional until proof of successful completion of the Bachelor's programme or an equivalent programme is provided. ³The proof of eligibility must be submitted by the end of November 15 for enrollment in the winter semester and by the end of May 15 for enrollment in the summer semester. ⁴If the Dean of Studies of the Faculty of Humanities determines on the basis of the course of studies to date, in particular the examination results obtained to date, that the applicant will graduate at the latest by the end of the first semester of the Master's programme, the deadline pursuant to sentence 3 shall be extended until the end of March 31 in the case of enrollment for a winter semester; in the case of enrollment for a summer semester, until the end of September 30; such determination is only permissible if

- a) the final thesis is the only component missing for completion of the degree or
- b) the thesis has already been submitted to the university and the extent of the remaining requirements missing for completion does not exceed six credits.

§ 6 Selection interview

(1) ¹The selection interview shall determine to what extent the applicant is suitable for the selected course of study. ²The following principles apply to the conduct of the interview:

- a) The selection interview is usually held at the university no later than July 30 for the winter semester and January 31 for the summer semester. The exact dates as well as the place of the examination will be announced by the university in a reasonable period of time before the start of the selection interview. Applicants will be invited by the university to the selection interview in due time. In the case of applicants residing abroad and in justified exceptional cases, a video conference or a selection interview by telephone are also permitted, provided that the identity of the applicant can be

established beyond doubt. The details of the procedure in such cases are determined by the selection committee.

- b) The selection committee will conduct a selection interview with each applicant lasting approximately 15 minutes.
- c) A record of the essential questions and answers of the interview must be kept and signed by the members of the selection committee. The minutes must show the date and place of the interview, the names of the members of the commission, the name of the applicant and the assessment.

(2) ¹The selection interview will cover the following eligibility parameters:

- a) special technical knowledge in at least two linguistic disciplines,
- b) knowledge of language structures of at least two foreign languages,
- c) motivation to study.

²After the interview, the members of the selection committee evaluate the applicant according to the degree of suitability for the selected study programme on a scale according to § 5 section 4 sentence 2 letter b).

(3) ¹An applicant who fails to appear at the interview without good cause shall be excluded from further proceedings. ²If there is an important reason, the selection committee shall set a new date for the selection interview upon request. ³The request for setting a new date must be submitted to the selection committee immediately, but no later than within two days after the initially set date along with proof for the good reason for rescheduling. ⁴An excluded applicant is entitled to participate again in the next possible selection procedure.

(4) ¹An early selection interview may be conducted with students of the university who are enrolled in an undergraduate degree program that this master's degree programme extends upon while they are still studying on the undergraduate degree programme. ²This early selection interview replaces the selection interview in case the student has applied for this Master's programme. ³The early selection interview must be equivalent to the selection interview in form and content. ⁴The provisions of sections 1 to 3, of § 5 section 4 sentence 2 letter b) and of § 4 section 2 to 4 shall apply *mutatis mutandis*. ⁵The early selection interview will be considered instead of the selection interview only if it was conducted no more than six months before the end of the application period and the applicant is one of the persons pre-selected for a selection interview according to § 5 section 3. ⁶If this condition is not met, the applicant is excluded from the further selection process of this application round. ⁷An applicant taking part in an early selection interview shall only be notified of the results of that interview on the condition that they are preselected for a selection interview in accordance with § 5 section 3.

§ 7 Letter of Admission, Letter of Rejection, and Subsequent Admission Procedure

(1) ¹Applicants who are eligible for admission will receive written notification of admission from the University. ²This notification sets a deadline by which the applicant must enroll or declare in writing whether they accept the study place. ³If the enrollment or the declaration according to sentence 2 is not submitted in due time and form, the admission notice becomes invalid. ⁴This legal consequence must be pointed out in the admission notice.

(2) ¹Applicants who cannot be admitted will receive a rejection notice stating the rank they achieved and the rank of the last applicant admitted. ²The notice of rejection must be accompanied by instructions on how to appeal. ³In the case of applicants who are entitled to admission, it also contains a request to declare in writing within a certain period of time whether the application for admission is to be maintained for a move-up procedure. ⁴If the applicant does not submit this declaration in due time or form, they are excluded from the advancement procedure. ⁵This legal consequence must be pointed out.

(3) ¹The procedure for subsequent admissions will be carried out on the basis of the ranking lists according to § 5 sections 4. and 5. ²If the ranking list according to sentence 1 is exhausted, a ranking list is drawn up according to the result of the bachelor's degree or an equivalent degree and the move-up procedure is carried out on the basis of this ranking list. ³The provisions of section 1 shall apply mutatis mutandis.

(4) ¹Admission procedures are completed no later than November 15 for a winter semester and May 15 for a summer semester. ²Study places still available after this date will be awarded by lot to applicants eligible for admission upon informal application. ³The application period for this allotment procedure begins two weeks before the start of the lecture period of the semester for which admission is to be granted and ends with the completion of the selection process. ⁴Due to the advanced lecture period, the allocation of study places by lot is completed no later than November 30 in the winter semester and no later than May 31 in the summer semester.

§ 8 Admission for higher semesters

(1) The available study places in a higher admission-restricted semester are awarded (in the following order) to applicants

- a. who are or were enrolled in the same or a comparable course of study
 - aa. at another German higher education institution or at a higher education institution of another member state of the European Union or of another state party to the Agreement on the European Economic Area,
 - ab. at a foreign university, while having German citizenship or being treated equivalent to German citizens in terms of admission law,
- b. for whom a refusal of admission for reasons inherent in their person would mean particular hardship,

c. who claim other reasons.

(2) Within each of the three case groups of section 1, the result of the Bachelor's examination or an examination equivalent to the Bachelor's examination shall be decisive, next social, in particular family-related and economic reasons decisive for the choice of location, and in cases which are then still similar, finally the lot.

IV. Final provisions

§ 9 Entry into force; final provisions

(1) ¹These regulations shall enter into force on the day following their publication in the Official Announcements I of the Georg-August University of Göttingen. ²It applies for the first time to the allocation procedure for the winter semester 2020/2021.

(2) At the same time, the Regulations on Admission Requirements and on Admission to the Master's degree programme "Linguistics" in the version published on May 23, 2012 (Official Announcements I No. 18/2012 p. 1023), last amended by Statutes of March 17, 2017 (Official Announcements I No. 11/2017 p. 142), shall cease to be in force.

(3) In deviation from § 4 section 1, the application for admission must be submitted in writing using the forms provided for download in the online portal and must be submitted together with the documents specified in § 3 section 2 within the period specified in § 3 section 1 if an online application for admission is not provided; the details will be announced by the university within a reasonable period of time before the application deadline.
