



Erasmus+ Programme

Inter-institutional agreement 2017/18 - 2020/21



Between Institutional coordinator Administrative contact	Georg-August-Universität Göttingen Erasmus Code: D GÖTTING01 - ECHE Nr. 29749 Dr. Uwe Muuss, Director International Office Karen Denecke, Erasmus+ Key Action 1 Coordination International Office Education & Mobility Programmes von-Siebold-Str. 2, 37075 Göttingen Phone: +49 551 39 21330, Fax: +49 551 391821330 Email: karen.denecke@zww.uni-goettingen.de
and Institutional coordinator Administrative contact	Université Panthéon-Assas Paris II Erasmus Code: F PARIS002 - ECHE Nr. 28637 Dr. Georgia Schneider, Erasmus Institutional Coordinator Astrid Herzer, Erasmus Institutional Contact Service de l'Action Internationale 12, place du Panthéon, 75231 Paris Cedex 05 Phone: +33 14 44 15 52, Fax: +33 14 44 15686 Email: Astrid.Herzer@u-paris2.fr

The institutions named above agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

Mobility numbers: Student mobility for studies

Subject area	Study cycle	Direction	Number	Months (total)	Departmental Coordinators
					D GÖTTING01 / F PARIS002
Law (042)	S	DE > FR	2	20	Prof. Dr. Peter-Tobias Stoll / Astrid Herzer
Law (042)	S	FR > DE	2	20	Prof. Dr. Peter-Tobias Stoll / Astrid Herzer

Mobility numbers: Staff mobility for teaching

Subject area	Direction	Number	Weeks (total)	Departmental Coordinators
				D GÖTTING01 / F PARIS002
Law (042)	DE > FR	1	1	Prof. Dr. Peter-Tobias Stoll / Astrid Herzer
Law (042)	FR > DE	1	1	Prof. Dr. Peter-Tobias Stoll / Astrid Herzer

The partners commit to amend the table above in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Further requirements and information about this agreement are included in two "Institutional data sheets", one for each of the institutions. These two documents are enclosed as two annexes and are an integral and necessary part of this Agreement. Both institutions agree to send an update of these Institutional fact sheets to the other party if significant changes occur.

This Agreement is valid for the duration indicated above and may be updated or terminated by mutual agreement. In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

Signatures of the legal representatives/heads of institutions of both institutions

Georg-August-Universität Göttingen
 Name and position of the official representative:
 Dr. Uwe Muuss
 Director International Office

Date: 19.01.2016
 Signature and stamp:



Université Panthéon-Assas Paris II
 Name and position of the official representative:
 Prof. Guillaume Layte
 President

Date:
 Signature and stamp:



Contact details of departmental coordinators

Field	SMS	SMP	STA	Departmental coordinator - D GÖTTING01	Departmental coordinator - F PARIS002
042	X			<p>Prof. Dr. Peter-Tobias Stoll, Erasmus Departmental Coordinator Juristische Fakultät z.Hd. Frau Friederike Mann Platz der Göttinger Sieben 6, 37073 Göttingen Phone: +49 551 39 7391, Fax: +49 551 39 7875 Email: erasmus@jura.uni-goettingen.de</p>	<p>Astrid Herzer, Erasmus Institutional Contact Service de l'Action Internationale 12, place du Panthéon, 75231 Paris Cedex 05 Phone: +33 14 44 15 52, Fax: +33 14 44 15686 Email: Astrid.Herzer@u-paris2.fr</p>
042			X	<p>Prof. Dr. Peter-Tobias Stoll, Erasmus Departmental Coordinator Juristische Fakultät z.Hd. Frau Friederike Mann Platz der Göttinger Sieben 6, 37073 Göttingen Phone: +49 551 39 7391, Fax: +49 551 39 7875 Email: erasmus@jura.uni-goettingen.de</p>	<p>Astrid Herzer, Erasmus Institutional Contact Service de l'Action Internationale 12, place du Panthéon, 75231 Paris Cedex 05 Phone: +33 14 44 15 52, Fax: +33 14 44 15686 Email: Astrid.Herzer@u-paris2.fr</p>



Annex to Erasmus+ Inter-Institutional Agreement

Key action 1 – Mobility for learners and staff – Higher education
student and staff mobility



INSTITUTIONAL FACT SHEET PROFIL INSTITUTIONNEL DE L'ETABLISSEMENT



Considered as **France's first Law University**, Université Paris II Panthéon-Assas is dedicated to upholding the tradition from which it arose, preserving, yet ever-striving to raise its level of excellence in the following fields of study and

research: **Private Law and Criminal Science, Public Law, Political Science, Roman Law, History of Law, Economics, Management, Information and Communication Sciences.**

Attentive to students' needs, the university provides various **numerical services, tutorials, an ever-growing and comprehensive library database, course and professional counselling services**, and a selection of extracurricular athletic and cultural activities all acting in concert to complete and harmonize each student's university experience.

1. Institutional Information

1.1. Institutional details

Name of the institution	Université Paris II Panthéon-Assas
Erasmus Code	F PARIS002
EUC	within the LLLP framework : 28637-IC-1-2007-1-FR-ERASMUS-EUC-1
Institution web site	www.u-paris2.fr
Online course catalogue	We offer a list of courses from the 1 st year to the 4 th year of studies inclusive. www.u-paris2.fr – heading : International / Venir étudier à Paris II / En programme d'échange / Cours proposés selon les disciplines

1.2. Main contacts

Panthéon-Assas Paris II University

Contact person	Prof. Guillaume LEYTE
Responsibility	President
Contact details	12 Place du Panthéon, 75005 Paris, France

The International office – L'Action Internationale

International Office address	Université Paris II Panthéon-Assas Service de l'Action Internationale Bureau des Programmes d'Echange 12 Place du Panthéon 75005 Paris France
International Office Web site	www.u-paris2.fr heading International / Venir étudier à Paris II / En programme d'échange
International Office Director & Erasmus Institutional Coordinator	Dr Georgia SCHNEIDER georgia.schneider@u-paris2.fr
Deputy Director	Mrs Astrid HERZER astrid.herzer@u-paris2.fr

Each Coordinator of the International Office is in charge of exchange programmes in a given geographical area. Incoming and outgoing students are welcomed and managed by the same programme Coordinator within the framework of an Erasmus + Inter-Institutional Agreement.

To find the person of Contact in charge of a specific Agreement, please check the geographical area in which the Partner institution is located:

Country in which the Partner Institution is located	<i>Argentina, Australia, Brazil, Canada, Chili, China, Colombia, South Korea, United States of America, Japan, Mexico & Vietnam</i>
Contact person	Mrs Marion CHENU
Responsibility	Coordinator of exchange programmes
Contact details	Tel : +33 (0) 1 44 41 56 17 e-mail : marion.chenu@u-paris2.fr

Country in which the Partner Institution is located	<i>Belgium, Denmark, Spain (dual degree only), Finland, Island, Italy (dual degree only), Luxembourg, Netherlands & Sweden</i>
Contact person	Mrs Valérie CLERGUE
Responsibility	Coordinator of exchange programmes
Contact details	Tel : +33 (0) 1 44 41 55 35 e-mail : valerie.clergue@u-paris2.fr

Country in which the Partner Institution is located	<i>Germany, Austria, Croatia, Hungary, Poland, Czech republic, Romania, Russia, Slovakia & Turkey</i>
Contact person	Mrs Astrid HERZER
Responsibility	Coordinator of exchange programmes
Contact details	Tel : +33 (0) 1 44 41 55 29 e-mail : astrid.herzer@u-paris2.fr

Country in which the Partner Institution is located	<i>Italy, Spain & Switzerland</i>
Contact person	M Mathieu SENE
Responsibility	Coordinator of exchange programmes
Contact details	Tel : +33 (0) 1 44 41 55 36 e-mail : mathieu.sene@u-paris2.fr

Country in which the Partner Institution is located	<i>Greece, Ireland, Portugal, United-Kingdom</i>
Contact person	Mrs Maryna Vartanova
Responsibility	Coordinator of exchange programmes
Contact details	Tel : +33 (0) 1 44 41 55 30 e-mail : maryna.vartanova@u-paris2.fr

Country in which the Partner Institution is located	<i>Switzerland (dual degree only) & All countries for degrees organized within a partner university only (in Europe, Asia ...)</i>
Contact person	Mrs Carine PUIGRENIER
Responsibility	Coordinator of exchange programmes
Contact details	Tel : +33 (0) 1 44 41 55 59 e-mail : carine.puigrenier@u-paris2.fr

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	French	Minimum recommended level: B2 level
Staff Mobility for Teaching	Any	French	Minimum recommended level: B2 level

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2.2. Additional requirements

For detailed information that may not figure in the present document, please contact the relevant programme Coordinator.

2.3. Calendar

For the detailed calendar please visit www.u-paris2.fr/ International / Venir étudier à Paris II / En programme d'échange / Calendrier universitaire

	First semester	Second semester
Introductory week <i>(for Law students only)</i>	End of September	End of January
Courses and seminars	October to December	February to May
Examinations	January to February	May to June

Holiday breaks: In general the University is closed for a two-week period, over winter holiday (Christmas end New Year) and over spring (Easter holiday). Furthermore, the University is closed on national bank holidays.

Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	June 30 th
Spring term	November 30 th

2.4. Decision Response

If the student's academic profile corresponds to the established Erasmus + Inter-Institutional agreement, partner institutions shall not reject the nominated students.

2.5. Transcripts of Records

A Transcript of Records will be issued after the assessment period has finished at our institution. It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines.

The International Office of Panthéon-Assas Paris II University sends the transcripts of records to the partner institution, not to the students. They are sent in general in March for results obtained over the first semester and in July for the second semester.

3. Additional information

3.1. Grading system

Grade obtained at Panthéon-Assas Paris II University	Definition of the ECTS plan : % of students who reach the grade	ECTS grade
More or equal to 14/20 (or 7/10)	approximately 5 %	A
Between 12 and 13,99/20 (or 6 and 6,99/10)	approximately 25 %	B
Between 11 and 11,99/20 (or 5,5 and 5,99/10)	approximately 30 %	C
Between 10,50 and 10,99/20 (or 5,25 and 5,49/10)	approximately 20 %	D
Between 10 and 10,49/20 (or 5 and 5,24/10)	approximately 20 %	E
Between 8 and 9,9/20 (or 4 and 4,95/10)	-	FX
Less than 8/20 (or 4/10)	-	F

Depending on the courses that students follow, they may need to take oral or written examinations. The examinations' calendar is available online and students must check theirs a few weeks before their examinations by visiting: [www.u-paris2.fr/ Formations / Examens / Calendriers généraux](http://www.u-paris2.fr/Formations/Examens/Calendriers_generaux) or [Calendriers personnalisés](#) (for your individual examination planning you will need to fill in your student number and date of birth).

It is obligatory that students stay in Paris until the end of each examination session: early February for the 1st semester and end of June for the 2nd semester.

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the Coordinator of the International Office in charge of the exchange programme.

3.3. Insurance

Our institution will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm Incoming students may adhere to health insurance coverage during their enrolment at the University. For details please check the "Guide pratique" of the incoming students that can be downloaded at the International office's web site: International / Venir étudier à Paris II / En programme d'échange / Guide de l'étudiant étranger

3.4. Housing

Our institution will guide incoming students/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following person:

Contact person	Mrs Maryna Vartanova
Responsibility	Coordinator of exchange programmes
Contact details	Tel : +33 (0) 1 44 41 55 30 e-mail : maryna.vartanova@u-paris2.fr
Website	www.u-paris2.fr

3.5 Additional information

Additional practical information about studying in Panthéon-Assas Paris II University (library, online facilities, sports etc.) and life in Paris in general can be found in the "Guide pratique" of the incoming students that can be downloaded at the International office's web site: International / Venir étudier à Paris II / En programme d'échange / Guide de l'étudiant étranger

The International Office will be your guide throughout your stay in Paris.
Please do not hesitate to contact your programme Coordinator when needed.

Nous vous souhaitons un excellent séjour au sein de notre Université!

Erasmus+ Programme

Annexes to Erasmus+ Inter-institutional agreement Institutional Factsheet 2016/17 – 2020/21

1. Institutional Information

1.1. Institutional details

Name of the institution	Georg-August-Universität Göttingen
Erasmus Code	D GOTTING01
EUC	29749
Institution website	www.uni-goettingen.de
Course catalogue	https://univz.uni-goettingen.de/qjsserver/rds?state=user&type=0&noDBAction=y&init=y

1.2. Main contacts

Contact person	Dr. Uwe Muuss
Responsibility	Director International Office, Erasmus+ Institutional Coordinator
Contact details	International Office, Von-Siebold-Str. 2, D-37075 Göttingen; email: erasmus@uni-goettingen.de

Contact person	Karen Denecke
Responsibility	Erasmus+ Key Action 103 Coordinator (Europe)
Contact details	International Office, Von-Siebold-Str. 2, D-37075 Göttingen, e-mail: karen.denecke@zvw.uni-goettingen.de

Contact person	Prof. Dr. Peter-Tobias Stoll
Responsibility	Erasmus+ Departmental Coordinator Faculty of Law
Contact details	Room 0.168, Juridicum Platz der Göttinger Sieben 6 D-37073 Göttingen Tel.: +49 551 397391 erasmus@jura.uni-goettingen.de

1.3. Partner Institution:

Name of the institution	
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Erasmus Code	
EUC	
Institution website	
Online course catalogue	

1.4. Main contacts

Contact person	
Responsibility	
Contact details	

Contact person	
Responsibility	
Contact details	

2. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
			Student Mobility for Studies	Staff Mobility for Teaching
D GOTTING01 (Subject area 0421)	German		B1	C1

3. Additional requirements

D GOTTING01

Nomination and Online application procedure

- The sending institution has to inform the departmental coordinator at the receiving institution about nominated incoming students, which testify that the students have been selected for the Erasmus+ Programme. An online nomination system will be available in spring 2017.
- Incoming students will then be informed by the International Office of the receiving institution about the online application procedure.

Courses and Learning Agreement

- Incoming Erasmus students must take at least **50%** of their workload from the **Faculty of the receiving institution** that coordinates the bilateral agreement. The rest of their workload can be made up of courses from different faculties. This decision will be subject to the capacities of the faculties.

<http://www.uni-goettingen.de/en/42867.html>

- Students have to fill in a provisional Learning Agreement reporting the courses they would like to attend during the Erasmus studying period

Arrival

- It is recommended that incoming students meet the departmental coordinator contemporary after their arrival in Göttingen: <https://www.uni-goettingen.de/en/95919.html>
- Incoming students should participate in the introduction days of the International Office: <http://www.uni-goettingen.de/en/55917.html>

Staff

- Incoming teaching staff must be individually accepted by the Department that coordinates the bilateral agreement.
The mobility should be announced at least 4 months before the planned mobility period. The candidate should provide the following information to the host institution:
 - CV
 - Teaching experiences
 - Teaching agreement (content of lecture etc.)

The acceptance will be based on the candidate's documents and its adequacy to the teaching programme of the department.

<https://www.uni-goettingen.de/en/erasmus-incomings/480924.html>

- Incoming non-teaching staff must be individually accepted by the International Office based on the proposed working plan. The International Office will check the availability of the concerned department, service or unit.

<https://www.uni-goettingen.de/en/erasmus-incomings/480927.html>

Agreements

- For modification or renewals of inter-institutional agreements, please contact the International Office of the University of Göttingen (karen.denecke@zvw.uni-goettingen).

Please note that: the number of students each institution will send may by no means exceed the number of students mentioned in this agreement. More specifically shorter periods of stay do not allow for the sending of more students, i.e. on an exchange of 1 student for 10 months, a partner cannot send 2 students for 5 months, not even if their stay covers different semesters.

The numbers of months per student the partners have agreed on are fixed. An extension of stay is only possible, when e. g. a student is nominated for 5 months, but the partners have agreed on an exchange of 1 student for 10 months. Students should apply early in advance for an extension of stay, at least one month before the regular stay ends. A written acceptance of both partners (incl. International Office) is mandatory and should not exceed the number of months agreed per students. Each party will take this into consideration when organizing student selection.

4. Calendar

4.1 Student application deadlines:

Receiving institution	Autumn/Winter term ¹ [month]	Spring/Summer term ² [month]
D GOTTING01	June 1 st (application deadline)	December 1 st (application deadline)

¹ To be adapted in case of a trimester system.

² To be adapted in case of a trimester system.

	Winter term: October – March Lectures: Mid October – February	Summer term: April – September Lectures: Mid April – Mid July
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- 4.2 The receiving institutions will send their decisions within 4 weeks after deadline.
- 4.3 A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- 4.4 Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before September 1st the year before the changes takes place. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

5. Information

		D GOTTING01
WWW for Incoming Students		http://www.uni-goettingen.de/en/480920.html
WWW Course Catalogue		http://univz.uni-goettingen.de/qisserver/rds?state=user&type=0&topitem=&breadCrumbSource=&topitem=functions
Housing ³		http://www.uni-goettingen.de/en/21435.html
Contact details		accommodation@uni-goettingen.de
WWW Visa Information ⁴		http://www.uni-goettingen.de/en/24845.html
Contact details		erasmus@uni-goettingen.de
WWW Insurance Information ⁵		http://www.uni-goettingen.de/en/543481.html
Contact details		erasmus@uni-goettingen.de
ECTS Users' Guide		http://www.uni-goettingen.de/en/49275.html https://pruefungsverwaltung.uni-goettingen.de

³ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁴ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁵ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

		goettingen.de/statistikportal/#category?category=W13IJ/C4BAsEahOBq6EGx/uaVbMkiQKT
WWW Students and Staff with Disabilities		http://www.uni-goettingen.de/de/48483.html
Contact details		

Grading systems of the institutions *

University of GÖTTINGEN , Law Faculty

	German law marks	ECTS
ausgezeichnet (excellent)	18 17 16 15 14	A
sehr gut (very good)	13 12 11	B
gut (good)	10 09	C
befriedigend (satisfactory)	08 07	D
ausreichend (sufficient)	06 05 04	E
mangelhaft nicht bestanden (insufficient, failure)	03 02 01 0	F