

Exchange Information and Fact Sheet for The University of the South Pacific

University Name	The University of the South Pacific
Website	www.usp.ac.fj
Specific website for Exchange/Study Abroad	www.international.usp.ac.fj
Principal website for courses/units offered in English (where applicable)	http://www.usp.ac.fj/index.php?id=programs
Street address (International Office)	USP International Office, The University of the South Pacific, Laucala Campus, Suva, Fiji Islands

Contact	Role	Contact Details
Poonam Santiago	Consultant, USP International	
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*Subject to change	Semester 1 2016	Semester 2 2016
Application Deadlines	*October 30 th , 2015	*April 7 th , 2016
Orientation Session	February 1 st -5 th , 2016	July 4 th -8 th , 2016
Classes Start Date	February 8 th , 2016	July 11 th , 2016
Mid Semester Break	*April 2 nd -10 th , 2016	*August 27 th - September 4 th , 2016
Exam Period	May 30 th -10 th June, 2016	October 31 st - November 11 th , 2016

Documents required for application	<ul style="list-style-type: none"> • Completed USP admissions form http://www.usp.ac.fj/index.php?id=sas • Certified academic transcripts • Course selection sheet • Passport bio data page or birth certificate • 2 passport sized photos
Language Requirements (if applicable)	<p>Please refer to this link for English requirements.</p>
Unit selection/Credit transfer	<p>Upon completion of the exchange period, an official credit letter can be provided by USP upon request. An official transcript will also be mailed to the student's correspondence address.</p> <p>Exchange/Study Abroad students can take up to 4 undergraduate units from any of our 3 faculties.[Please note any pre-requisites]</p> <ul style="list-style-type: none"> • Faculty of Arts, Law & Education http://www.usp.ac.fj/index.php?id=2581 • Faculty of Science, Technology & Environment http://www.usp.ac.fj/index.php?id=2631/ • Faculty of Business & Economics http://www.fbe.usp.ac.fj/ <p>Students must send their course selections to USP International well in advance in order for us to seek pre-approvals as inbound international/study abroad students will not have access to online course selection. Please visit the online Handbook & Calendar to view all courses and programmes: Handbook and Calendar</p> <p><u>Course availability is determined by:</u> Mode: F/F = Face-to-Face; P = Print [Distance & Flexible Learning]; B= Blended O= Online Semester: I = semester 1; II = semester 2; I/II = both semesters Campus: L = Laucala [Main campus in Suva, Fiji]; S/C =Selected Campuses</p> <p>Timetables will be posted on the students' online accounts on Student Online Services [SOLS] once all their courses are registered. http://www.student.usp.ac.fj/</p>
Number of units typically taken by exchange students	<ul style="list-style-type: none"> • 3-4 undergraduate courses by face-to-face [F-F] mode to meet Fiji study permit requirements. Distance and flexible learning courses [DFL] need special approval.

Courses not available to exchange students	<ul style="list-style-type: none"> • 400, 600, 700, 800 level courses as these are only for Graduate students • Courses where students do not meet the prerequisites
Insurance Requirements	<ul style="list-style-type: none"> • Exchange students residing in the Halls of Residence are required to pay USP Medical fees of FJD\$60 per semester • Exchange students who reside off campus are required to produce a copy of their insurance card to USPI staff or pay USP Medical fees of FJD\$60 per semester. We recommend all students purchase USP medical insurance where consultation and prescriptions are free.
Study Abroad Fees (if applicable)	<ul style="list-style-type: none"> • Exchange tuition fees are waived • Study abroad fees are approximately FJD\$10,845 per semester
Accommodation Options	<ul style="list-style-type: none"> • Accommodation options vary between the Halls of Residence; Waqavuka Flats; USP lodges and Off-campus accommodation. Please visit http://www.usp.ac.fj/index.php?id=8958 and http://www.usp.ac.fj/index.php?id=usplodges • Students can email their queries to: international@usp.ac.fj
Living Expenses	<ul style="list-style-type: none"> • One can expect to pay between FJD\$4000 - \$6000 for a semester but it is dependent on the type of activities a student engages in.
Local Transportation	<p>The cost of public transportation is reasonable since USP is centrally located. Bus fare from USP to the city is FJD\$0.70 one way. Taxi flag fall is FJD\$1.50 and FJD\$2 after 10pm, so a ride into town from USP will cost around FJD\$4.00.</p> <p>If students are thinking of travelling around the main island, Sunbeam Transport; Coral Sun and Pacific Transport are the 3 main bus companies that have buses service these routes.</p> <p>http://sunbeamfiji.com/index.swf http://www.touristtransportfiji.com/coral-sun-express-booking</p>
Visa Information	<p>Exchange and study abroad students are required to apply for a study permit. Our office handles permit applications for all international students and we require all students send their completed applications and payments to our office by November 15, for semester 1 and June 15 for semester 2. Permit fees are FJD\$513. Application for a permit to study/research can be downloaded from http://www.immigration.gov.fj/index.php?option=com_docman&task=cat_view&gid=14&Itemid=29</p> <p>Please do not send applications directly to Fiji Immigration. Soft copies of the completed application and supporting documents can be emailed to international@usp.ac.fj and payment made online by stated deadlines above. Students can make online payments at https://www.usp.ac.fj/index.php?id=10820 and include the generated receipt with documents to be emailed. Keep originals with travel documents .Photographs where</p>

	required can be affixed to the application before scanning. Please contact USP International for clarification.
Arrival Assistance	We advise all inbound international exchange/study abroad students to arrive at the Suva/Nausori Airport the weekend before Orientation or on a specific day so that most of the students arrive together and we are able to arrange transportation from the airport to USP. For students who board the Coral Sun bus from Nadi Airport, our staff will be at the Holiday Inn to meet them. Students can call the USP International staff for assistance if they prefer to find their own way to USP from Nadi Airport. Under no circumstances are students to travel in a taxi from Nadi Airport to Suva alone or board minibuses. Taxis can be expensive for 'foreigners' and minibuses are not a safe mode of transportation. If students are disembarking at Nadi Airport and wish to find their own way to Suva, ask airport personnel for assistance or refer to Local Transportation above for bus schedules. One-way bus fare from Nadi Airport to Suva City is approximately FJD\$22.
Campus Facilities	Please refer to the following site for details on campus facilities http://www.usp.ac.fj/index.php?id=campuslife
Campus Maps	http://www.usp.ac.fj/index.php?id=maps
Any additional information relevant to your institution	Students who live in the Halls of Residence must purchase a USP health insurance which costs FJD\$60 per semester as it covers visits to the University Medical Centre and all prescription medication from the medical centre. International students not on the university Medical Insurance must pay medical expenses upfront then lodge claims with their health provider back in their home country.