3-LEVEL, COLOUR-CODED SYSTEM (STUFENPLAN)

(English translation provided for informational purposes.
If the English and German versions allow different interpretations, the German version should be followed)

(Differences between this and the previous version are marked in red.)

This 3-level, colour-coded system serves to simplify communication about the infection situation. It provides an overview of the arrangements made by the Krisenstab (crisis management team) and the Presidential Board. These regulations (such as "General Health and Hygiene Rules", "Guidelines for Events", etc.) will continue to be prepared with the involvement of the appropriate bodies – crisis management team, Virtual Working Group on Student and Academic Services, Personalrat (staff council), AStA (general student council) – and, where necessary, brought together in the formal decision-making process.

These University regulations continue to be based on assessments about the incidence of infection, the regulations of the state and the measures from the regional health authorities. In the "Empfehlung zur Gestaltung des Wintersemesters 2020/21 des nds. MWK und der Landeshochschulkonferenz" (22.10.2020), (recommendation for organisation of the winter semester 2020/21 from Lower Saxony's Ministry for Science and Culture, and its association of higher education establishments LHK)), the autonomy granted to universities leaves it up to them to find solutions appropriate to the situation. In their assessment of the relevant risk, the leadership of the crisis management team, takes various factors into account, such as: the local and regional incidence values; the development of the number and rate of infections at the University; developments at state and national level; as well as the assessments from the City and the Göttingen Gesundheitsamt (public health department). In view of the frequently changing values, an automatic stepped assessment based solely on a certain incidence value would not be sensible.

The Presidential Board has delegated the task of determining the appropriate level to the crisis management team. It requires a careful analysis of the above-mentioned factors. The crisis management team will, as far as the occurrence of infection permits, announce any potential change of a level in advance and communicate the reasons for its decision. The up-to-date level will be published on the coronavirus information page of the University (https://www.uni-goettingen.de/en/631891.html). The 3-level system will be reviewed every 14 days and on a weekly basis should the need arise.

The University of Göttingen’s continuing aim is to run the semester to best serve the interests of students, teaching and research, while at the same time protecting both students and staff from infection. This will be done in a potentially changing environment of onsite and online services.

The 3-level system was approved by the Presidential Board on 25 November 2020.
Compliance with the General Health and Hygiene Regulations (AHA-L); other current regulations, general conditions and guidelines of the University as well as the agreed responsibilities of faculties and institutions or the crisis management team apply here.

<table>
<thead>
<tr>
<th>Level 1 (yellow): stable, low infection rate</th>
<th>Level 2 (orange): increased infection rate</th>
<th>Level 3 (red): high infection rate</th>
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<tbody>
<tr>
<td>Obligation to wear a face mask</td>
<td>All people (including visitors) in all buildings of the University are obliged to wear face masks until they reach their place of work, seat, etc. whatever route they choose to reach their destination, whether via stairs, lifts, toilets, photocopy rooms, etc. In lecture halls and seminar rooms, the obligation to wear a face mask applies until sitting in the seat, but continues to apply even when sitting if the minimum distance of 1.5m between people cannot be ensured. In lecture halls and seminar rooms, it is in any case recommended to wear a face mask.</td>
<td>As level 1, except that face masks are also required when seated in seminar rooms, lecture halls, meeting rooms, etc. A face mask should be worn outdoors on campus and wherever the minimum distance cannot be maintained.</td>
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Research

| Onsite presence allowed | Limited presence, smaller groups possibly working in parallel, no physical contact. | Whilst following the up-to-date and appropriate regulations for working from home, the research activities and thus the on-site presence should be reduced accordingly. |

Laboratory work (research)

| Onsite presence allowed | Limited presence, smaller groups possibly „back-up“ groups | Whilst following the up-to-date and appropriate regulations for working from home, the research activities and thus the on-site presence should be reduced accordingly. |

Technical personnel in research

| Onsite presence allowed | Limited presence, smaller groups possibly „back-up“ groups | Whilst following the up-to-date and appropriate regulations for working from home, the research activities and thus the on-site presence should be reduced accordingly. |
### Business trips*

- Business trips possible within Germany
- International business trips possible, subject to approval via central “Reisekosten” team

As level 1, limited to essential business trips that cannot be postponed (decided by faculties/institutions)

No business trips abroad (exceptions agreed via the central travel cost centre on a case-by-case basis). Inland business trips only in exceptional cases, in particular for maintenance and care of animals; essential maintenance for experiments with approval from the faculty/institution.

### Central Administration

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### Working from home/in the office

In consultation with supervisors, working from home can be a further measure to support infection control

As level 1, use of multiple-occupancy offices, only allowed in exceptional cases

As level 2, with possible expansion of working from home as decided by the PM according to the up-to-date situation regarding infections and regulations

### Accepting guests*

Possible

Limited to those that cannot be postponed and are absolutely necessary (decision by faculties/institutions)

Not allowed

### Teaching

Limited classroom teaching possible

Classroom teaching if the learning objectives cannot be achieved by other means

No classroom teaching

### Excursions

Possible to a limited extent

Limited to essential excursions**, (decision by deans of studies)

No excursions (exceptions via the crisis management team) Restricted to vital excursions** (decision by deans of studies)

### Laboratory internships (and comparable internships)

Possible to a limited extent

Possible to a limited extent

Not allowed onsite (exceptions via the crisis management team). Possible to a limited extent
### Other internships
- Possible to a limited extent
- Limited to essential internships** (decisions by deans’ offices). External internships must follow the rules of the host institution.
- No internships for which the University is responsible*** (exceptions via the crisis management team); External internships must follow the rules of the host institution.

### Examinations
- Possible to a limited extent
- Possible to a limited extent
- Normally not in person (exceptions via the crisis management team)

### Library
- Open
- Open
- Online – lending and limited use of some areas possible

### University Sports
- Sport in person and online
- Sport online
- Sport online

### Events/Conferences/Workshops
- Allowed in accordance with the appropriate regional regulations and the respective general health and hygiene rules.
- As level 1; Events in person only when absolutely necessary following approval by the crisis management team.
- Suspended

### Committee meetings
- Possible in person
- Possible in person
- Normally not in person (exceptions via the crisis management team)

### Theatre in OP
- Allowed in person
- Not allowed in person
- Not allowed in person

### Music
- Allowed
- Only music teaching
- Not allowed in person

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* taking into account the conditions for coming to Lower Saxony.

**Criteria include: mandatory or optional offer made, group sizes, health and hygiene measures in place

*** refers to internships in academic teaching. For internships offered by the university in its institutions, the relevant rules for employees of the respective institution apply.