UNDERGRADUATE
STUDENT EXCHANGE PROGRAM

INFORMATION FACT SHEET
AY 2026 - 2027

ATENEO DE MANILA UNIVERSITY

UNDERGRADUATE STUDENT EXCHANGE PROGRAM
Information Fact Sheet AY 2026-2027

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WE ARE ATENEO. Where Eagles Fly.

The Ateneo de Manila University is situated in a sprawling campus in the heart of Quezon City, Metro Manila. Upon entering the campus, one steps into gently rolling terrain with grassy fields and tall trees that together create a favorable environment for disciplined inquiry, fruitful interaction, and quiet reflection .

SCHOOLS OF HIGHER EDUCATION

ATENEO DE MANILA UNIVERSITY
GOKONGWEI BROTHERS SCHOOL OF EDUCATION AND LEARNING DESIGN

ATENEO DE MANILA UNIVERSITY
JOHN GOKONGWEI SCHOOL OF MANAGEMENT

ATENEO DE MANILA UNIVERSITY
GRADUATE SCHOOL OF BUSINESS

ATENEO | ATENEO SCHOOL OF GOVERNMENT
Forming Leaders. Leading Reforms.

SOH School of Humanities | PROCEED WITH PASSION

ATENEO DE MANILA UNIVERSITY
SCHOOL OF LAW

SCHOOL OF SOCIAL SCIENCES

ASM+PH
ATENEO SCHOOL OF MEDICINE & PUBLIC HEALTH

SCHOOL OF SCIENCE AND ENGINEERING

Note: *The Graduate School of Business, the School of Government, the School of Law, and the School of Medicine and Public Health offer graduate programs only.*

ACADEMIC AND COURSE-RELATED INFORMATION

Course Information

All courses will be finalized only by July, for the first semester, and November, for the second semester. The list of course offerings will be made available via this link:
https://aisis.ateneo.edu/j_aisis/classSkeds.do
Course descriptions (based on Loyola Schools Bulletin of Information) are also available here:

https://www.ateneo.edu/ls/bulletin-of-information

Allowable number of units

Exchange students are required to take a minimum of 12 units and a maximum of 18 units. Most subjects have 3 (American) credits or 6 ECTS.

Course Restrictions

Undergraduate exchange students are NOT allowed to take graduate-level courses. However, graduate exchange students are allowed to take undergraduate-level courses.

Credit and Grading System

The Ateneo de Manila University uses the American Credit System. One subject usually carries 3 credit units. One unit of credit is equal to one hour lecture or two to four hours of laboratory per week for the period of a complete semester.

Letter Grade	Description	Quality Point Value
A	Excellent performance in the fulfillment of course requirements	4
B+	Very good performance in the fulfillment of course requirements	3.5
B	Good performance in the fulfillment of course requirements	3
C+	More than satisfactory fulfillment of course requirements	2.5
C	Satisfactory fulfillment of course requirements	2
D	Fulfillment of the minimum requirements for the course	1
F	Failure, non-fulfilment of the minimum course requirements	0
W	Withdrawal from a course without permission	0
WP	Withdrawal from a course with permission	No Quality Point
INC	Incomplete (temporary grade)	
NE	No Final Examination (temporary grade)	
AUD	Audit	No Quality Point
S	Satisfactory performance in basic or bridging and INTACT courses	No Quality Point
U	Unsatisfactory performance in basic or bridging and INTACT courses	No Quality Point

ACADEMIC AND COURSE-RELATED INFORMATION (Cont)

Academic Transcripts of Records (TOR) of exchange students	Transcripts of Records (TOR) will be available 2 months after the exchange period. A scanned copy of the TOR will be sent to the student's chosen recipient upon completing the TOR authorization online form. Should the university require a copy with a wet-ink signature, please let us know in advance. Additional fees for requesting the original copies of the TORs may apply.
Preparatory English Language Course for Incoming Students	Students who need preparatory courses in English may join the Intensive English Language Program offered by Ateneo Language Learning Center (ALLC). Queries may be e-mailed directly to: allc.soh@ateneo.edu.

The list of post-admission requirements, which the students must submit, will be indicated in the practical information sheet. This is distributed to the students upon complete submission of the application requirements to the University Partnerships and Internationalization (UPI) office.

DELIVERY OF COURSES | CAMPUS ACCESS

Learning Management System (LMS)

Officially enrolled students will be granted access to the AteneoBlueCloud Canvas, the official learning management system of the Higher Education cluster of the ADMU. Canvas by Instructure is a scalable platform that can be used to serve education organizations of all sizes and types, from individual classrooms to large universities, and from blended to fully virtual learning.

BluPhr

BluPhr is the system that Ateneo community members, including inbound exchange students, will use to complete the requirements for entering the campus. It includes an individual's health record (including health declaration form, vaccination card and status, and lab results). More information on this and the specific documentary requirements will be shared through the Practical Information Sheet, which is distributed to students upon receiving the Certificate of Eligibility to Study from our university.

APPLICATION REQUIREMENTS

To apply for admission in the undergraduate student exchange program of the Ateneo de Manila University, the student must submit the following documentary requirements to UPI, to be submitted in separate PDF files. Instructions and next steps on the submission process will be provided to the home university coordinator, during the call for applications.

1. IS Information Sheet – digitally filled out, signed, and saved as PDF file
2. Original Transcript of Records (TOR); *If the TOR is not in English, please provide an official English translation duly certified by the home University's Registrar. Please do not use an online translator.*
3. Clear scanned copy of the biographical page of the passport
4. Letter of Endorsement from the University Mobility Coordinator certifying that the applicant is officially being endorsed as an international student for this program
   Letter should explicitly indicate the following:
   - Semester/Period nominated (ex. Fall 2026 or August to December)
   - Email address of Home university coordinator for the nominated student/s
5. Certificate of English Language Proficiency *(For those whose mother tongue is not English);*
   Any of the following is valid:
   - *TOEFL (Paper based test) minimum score: 550*
   - *TOEFL (Internet Based Test) minimum score: 79*
   - *IELTS minimum score: 6.0*
6. Health Certificate in English Language, issued by a medical doctor, explicitly stating that the applicant is fit to travel and study abroad;
7. Formal Photo (35 x 45 mm or passport size) in JPEG/PNG format, no less than 500KB in size;
8. Duly signed Admission processing consent form

All documents must be digitally scanned and saved in SEPARATE PDF files, except for the photo which should be in JPEG format.

Deadline of application requirements submission for Fall 2026 (First Semester):

30 April 2026

Submit the complete application documents at ateneo-global.admissions.ph

Please make sure to upload all document files on or before the deadline. Incomplete application documents may cause delays in releasing the Certificate of Eligibility to Study (COES).

IMPORTANT DATES TO REMEMBER

FALL 2026 | AY 2026 - 27 FIRST SEMESTER	
Class Days	August to December 2026
Application Period	February to April 2026
Application Submission Deadline	April 30, 2026
Notice of Acceptance	On or before June 2026 The Acceptance Letter will only be issued to the student once complete application requirements are submitted and deemed acceptable.
Mandatory Online Information Session and Registration Period	Between June to July 2026*
Mandatory Onsite Orientation	July/August 2026* *Exact dates to be announced in a separate email. All students are REQUIRED to participate in the orientation days, and individually register for their classes. (A separate email will be sent for online registration instructions)

SPRING 2027 | AY 2026 – 27 SECOND SEMESTER	
Class Days	January to May 2027
Application Period	July to September 2026
Application Submission Deadline	September 30, 2026
Notice of Acceptance	On or before November 2026 The Acceptance Letter will only be issued to the student once complete application requirements are submitted via email and deemed acceptable.
Mandatory Online Information Session and Registration Period	Between November to December 2026*
Mandatory Onsite Orientation	January 2027* *Exact dates to be announced in a separate email. All students are REQUIRED to participate in the orientation days, and individually register for their classes. (A separate email will be sent for online registration instructions)

FREQUENTLY ASKED QUESTIONS

1. Will our students be able to choose classes to enroll in?

   Yes. Students will be given a list of available courses for this particular semester and the Course Preference Form (CPF). Students will be asked to choose 10 subjects that they would want to enroll in. Please note that most courses have 3 credits. International exchange students must take a minimum of 12 units per semester. Maximum is 15-18 units.

2. Will courses be in English?

   Yes, 99% of courses will be taught in English.

3. Will there be an "orientation program", where students will be informed about all relevant matters?

   Yes, please refer to the schedule above or wait for our email on the details for this.

4. Aside from the academic classes, will there be activities for exchange students to participate in?

   Yes. The University Partnerships and Internationalization (UPI) together with the Ateneo Student Exchange Council (ASEC), the student arm of the UPI, will facilitate activities such as Cultural Sensitivity talks, interaction and discussion, and immersion activities. A student buddy will also be assigned to an exchange student to assist during enlistment, load revision, and other school-related activities.

Note: Border and campus access and course modalities are subject to change. We will keep you updated on any future changes.

CAMPUS ADDRESS

Ateneo de Manila University
Katipunan Avenue, Loyola Heights 1108
Quezon City, Philippines
http://www.ateneo.edu

UNIVERSITY PARTNERSHIPS AND INTERNATIONALIZATION (UPI)

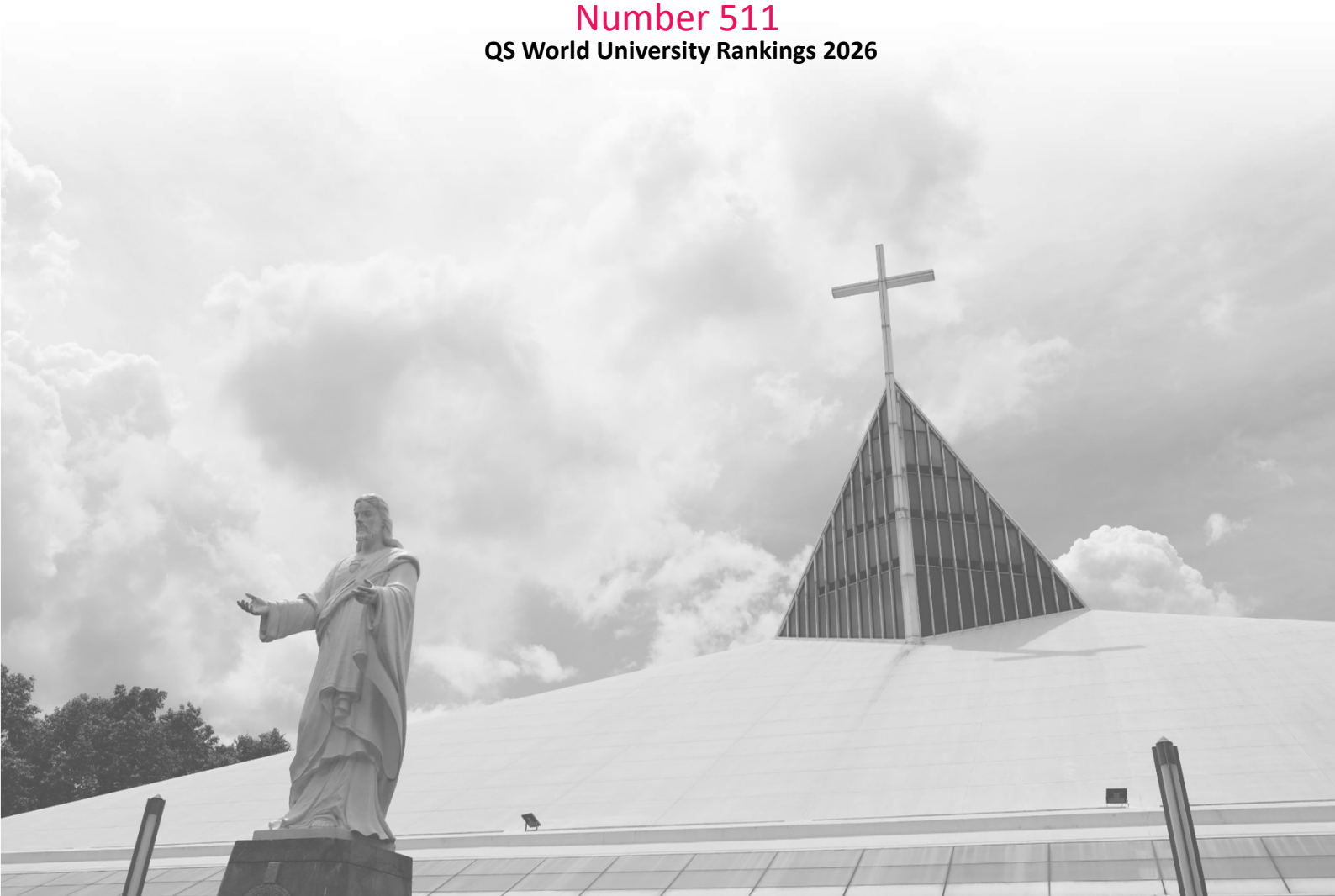
3/F Faber Hall, Room 304
Ateneo de Manila University Katipunan Avenue, Loyola Heights 1108 Quezon City, Philippines
Trunkline: (+632) 8426 6001 local 4045
Tel: (+632) 8426 5907

ATENEO DE MANILA UNIVERSITY

Times Higher Education

Ranked 1001-1200
World University Rankings 2026

QS WORLD UNIVERSITY RANKINGS 20 YEARS

Number 141
QS World University Rankings- ASIA 2026

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